



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Michael J. Woodall, CPPPO, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: mwoodall@pasco.k12.fl.us

November 20, 2012

MEMORANDUM

TO: Honorable School Board Members

FROM: Michael J. Woodall, CPPPO, Purchasing Agent *MJW*

RE: Dollar Amount Approval for NCS Pearson
Purchase Orders 30004737 and 30004738

The Research and Evaluation Services Department is requesting approval of the attached purchase orders noted above with NCS Pearson. The purchase orders are for the purchase of SAT 10 Local Scan Primary Grade 2 test booklets and direction booklets as well as SAT 10 Local Scan Primary Grade 3 test booklets and direction booklets totaling \$87,403.26. In addition, the District is required to pay an annual license renewal of our Ready Results Desktop Software Subscription in the amount of \$1000 and the Ready Results SAT 10 Scan 800 usages in the amount of \$3.65 per student (total of 8,000 students) from February 1, 2013 through January 31, 2014. The total cost of the usages and subscription is \$30,200.

It is my recommendation that the Board approve the attached purchase orders to NCS Pearson totaling \$117,603.26. Due to the dollar amount exceeding \$50,000, the orders are being presented for your approval. Funding will be provided through general operating funds for instructional materials and textbooks. The textbooks covered under this contract are exempt from the competitive pricing requirements as outlined in DOE's Section 6A-1.012(11)(b).

Should you have any questions regarding this request, please feel free to contact me at your earliest convenience.

MJW/sb
Attachments



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Research and Evaluation Services
Peggy Jones, Ph.D., Director
813/ 794-2338 Fax: 813/ 794-2116
727/ 774-2338 TDD: 813/ 794-2484
352/ 524-2338 pejones@pasco.k12.fl.us

MEMORANDUM RE: 323-13

November 7, 2012

To: Michael Woodall, Purchasing Agent
Purchasing Department

From: Peggy Jones, Ph.D., Director *PA*
Research and Evaluation Services

Subject: NCS Pearson

The Research and Evaluation Services Department is requesting The District School Board of Pasco County to approve our purchasing the SAT 10 Local Scan Primary Grade 2 test booklets and direction booklets as well as the SAT 10 Local Scan Primary Grade 3 tests booklets and direction booklets. The total cost of the test booklets is **\$87,403.26** and will be paid through the following funding source:
110.9280.0100.0517.7710.0000.

We will also require annual license renewal of our Ready Results Desktop Software Subscription in the amount of \$1000.00 and the Ready Results SAT 10 Scan 8000 usage credits in the amount of credits @\$3.65 per student from 02/01/2013 through 02/01/2014. The total cost of the usage credits and subscription is **\$30,200.00** and will be paid through the following funding source: **110.9280.0100.0360.5000.0000 .**

Thank you for your consideration in this matter.

PEARSON

NCS Pearson, Inc.
PO Box 599700
San Antonio, TX 78270-8912
P: 866.313.6194
F: 866.313.6197

Date: 11/12/2012

Ms. Joyce Grande
Pasco County Schools
7227 Land O' Lakes Boulevard
Land O' Lakes, FL 34638

Ph: 813-794-2343
Fax: 813-794-2116

ATTN: Ms. Joyce Grande

This letter is a formal confirmation that NCS Pearson, Inc is the sole vendor/source of the following print materials and all of their corresponding components:

STANFORD ACHIEVEMENT TEST 10TH EDITION (STANFORD 10)

All components of the materials are copyrighted in the name of NCS Pearson, Inc and may not be reproduced or transmitted, for any purpose, in whole or in part, in a photocopy, recording or any information storage or retrieval system, without prior permission in writing from NCS Pearson, Inc.

Sincerely,



Jose I. Uralde
Measurement Consultant
PEARSON – Educational Assessment
19500 Bulverde Road
San Antonio, Texas 78259
(210) 339-8451 (Direct)
(800) 228-0752 ext. 8451 (Toll Free)
(210) 339-8799 (Fax)
Jose.Uralde@pearson.com



RECEIVED
11/7/12 *Dem*

PEARSON

Date: 5/22/2012

Test Materials

Attn: Joyce Grande
School District: Pasco County Schools
Street Address: 7227 Land O' Lakes Boulevard
City, State Zip: Land O' Lakes, FL 34638

PO #: TBD

Stanford 10 Local Scan Grades 2 & 3

ISBN	Test Materials	Unit Price	Qty	Price
015-0006-39X	2012 Ready Results Stanford 10 Usage Credits	\$ 3.65	8000	\$ 29,200.00
015-0011-504	Ready Results Annual Norms License	\$ 1,000.00	1	\$ 1,000.00
015-8771-923	SAT 10 PRIMARY 2 Local Scan -Book 1 (Grade 2) Pkg. of 10	\$ 60.00	570	\$ 34,200.00
015-8771-94X	SAT 10 PRIMARY 3 Local Scan -Book 1 (Grade 3) Pkg. of 10	\$ 60.00	620	\$ 37,200.00
015-8774-248	SAT 10 PRIMARY 2 Local Scan -Directions (Grade 2)	\$ 21.00	228	\$ 4,788.00
015-8774-256	SAT 10 PRIMARY 3 Local Scan -Directions (Grade 3)	\$ 21.00	208	\$ 4,368.00
S &H Has only been applied to the testing materials				

9280-30023
9280-30023
9280-30022

Materials Total: \$ 80,556.00
 Ready Results Subtotal \$ 30,200.00
 Shipping & Handling 8.5% on Materials only : \$ 6,847.26
Total: \$ 117,603.26

Summary

Merchandise Total Cost **117,603.26**
Promo Code (Please reference promo code when ordering materials/services.) **N/A**
 Prepared by: **Jose I Uralde**

Offer valid until December 31, 2012.
Pearson's Terms and Conditions apply.

PEARSON

Invoice Date: 10/4/2012

Quote Summary

Attn: Joyce Grande
School District: Pasco County Schools
Street Address: 7227 Land O' Lakes Boulevard
City, State Zip: Land O' Lakes, FL 34638

PO #: TBD

PLEASE RETURN THIS INVOICE WITH YOUR PURCHASE ORDER

Merchandise Total Cost	\$ 117,603.26
	\$ -
Total	\$ 117,603.26
Promo Code (Please reference promo code when ordering materials/services.)	N/A
Prepared by:	Jose I Uralde

Terms and Conditions

PRICES AND OTHER TERMS

- There is no minimum charge for tests and related materials.
- Please allow approximately 21 working days processing time for multiple-choice assessments, providing the shipment is in processable condition when it arrives at the appropriate scoring center, plus the transportation time required to ship the score reports back to you.
- Please include 8.5% to cover shipping and handling costs.
- Terms are Net 30 days. No discount is allowed for cash payments.
- Please add state and local taxes where applicable. If your account is not currently listed as "tax-exempt", the applicable tax will be charged.
- All prices and terms are subject to change without notice. Catalog prices quoted in this proposal are valid through December 31, 2012.

SHIPPING

- Test materials and score reports are shipped by ground delivery with traceable means, unless first class, air or special delivery is requested. Allow three weeks for delivery of test materials.
- Orders that specify a delivery date are treated as authorizing air or special delivery charges to ensure delivery by requested deadline.
- Orders are not shipped C.O.D.
- FOB Shipping Point

PLEASE SEND ALL ORDERS AND INQUIRIES TO:

Pearson Assessment & Information
Attn: Jose I. Uralde
19500 Bulverde Road
San Antonio, TX 78259
Phone: 210-339-8451
Fax: 210-339-8799
E-mail: Jose.Uralde@Pearson.com

**DISTRICT SCHOOL BOARD OF PASCO COUNTY
PURCHASING DEPARTMENT**

20430 GATOR LANE LAND O' LAKES, FL 34638

PHONE: 813.794.2221

FAX: 813.794.2111d@

PURCHASE ORDER NUMBER

30004737

PAGE 1 OF 2

INVOICE IN TRIPLICATE

INCLUDING THIS PURCHASE ORDER NUMBER TO:

District School Board of Pasco County
Accounts Payable
7227 Land O Lakes Blvd
Land O Lakes FL 34638
Telephone 813/794-2290

A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.

Reasonable cost changes may be permitted, provided they are not on a bid or contracted item, but must not exceed 5% of the total order without prior approval in writing from the purchasing department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

VENDOR

NCS PEARSON INC
5601 GREEN VALLEY DRIVE
BLOOMINGTON MN 55347-1099

SHIP TO F.O.B. DESTINATION

Research & Evaluation Services
7227 Land O' Lakes Boulevard
Land O'Lakes FL 34638

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
11/09/12	Peggy Jones	20800	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	ISBN#015-8771-923 SAT 10 Primary 2 Local Scan-Book 1 Grade 2 Package of 10		570	PKG	60.0000	34,200.00
002	ISBN #015-8771-94X SAT 10 Primary 3 Local Scan-Book 1 Grade 3 Package of 10		620	PKG	60.0000	37,200.00
003	ISBN#015-8774-228 SAT 10 Primary2 Local Scan-Directions (Grade 2)		228	PKG	21.0000	4,788.00
004	ISBN#015-8774-256 SAT 10 Primary 3 Local Scan-Direction Grade 3		208	PKG	21.0000	4,368.00
005	8.5% Shipping and Handling on Materials Only		1	EACH	6,847.2600	6,847.26
	*** ITEM TOTAL ***					87,403.26
	*** TERMS & CONDITIONS ***					
	SOLE SOURCE - RULE DOE 6A-1.012(11)(b); effective 2/25/2009 rule reference number changed to 6A-1.012(11)(b)					
	*** NOTES ***					
	Please send P.O. to: Mr. Jose Uralde 19500 Bulverde Road San Antonio, Texas 78259 This address is for distribution of the materials.					

INFORMATION ON REVERSE

1 - VENDOR COPY

Michael P. Woodall
PURCHASING AGENT/S/

DISTRICT SCHOOL BOARD OF PASCO COUNTY

PURCHASING DEPARTMENT

20430 GATOR LANE LAND O' LAKES, FL 34638

PHONE: 813.794.2221

FAX: 813.794.2111d@

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PAGE 2 OF 2

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11/09/12	Peggy Jones	20800	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
	PASCO SCHOOL BOARD USE ONLY					
	110.9280.0100.0517.5000.0000					87,403.26
	* * ACCT TOTAL * *					87,403.26
	REQ NBR: 9280 30022					
	VNDR NBR: V0000053735					

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Michael J. Woodall
 PURCHASING AGENT/S/

DISTRICT SCHOOL BOARD OF PASCO COUNTY
PURCHASING DEPARTMENT
 20430 GATOR LANE LAND O' LAKES, FL 34638
 PHONE: 813.794.2221 FAX: 813.794.2111d@

PURCHASE ORDER NUMBER

30004738

PAGE 1 OF 2

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SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	ISBN# 0150011504 2013 Ready Results Desktop Annual License Effective 2/1/13-2/1/14		1	YEAR	1,000.0000	1,000.00
002	ISBN# 015000639X 2013 Ready Results Stanford SAT 10 Usage Credits		8,000	EACH	3.6500	29,200.00
	* * * ITEM TOTAL * * *					30,200.00
	* * * TERMS & CONDITIONS * * *					
	SOLE SOURCE - RULE DOE 6A-1.012(11)(b); effective 2/25/2009 rule reference number changed to 6A-1.012(11)(b)					
	* * * NOTES * * *					
	Please send P.O. to: Mr. Jose Uralde 19500 Bulverde Road San Antonio, Texas 78259					
	This address is for distribution of the test materials to us.					
	PASCO SCHOOL BOARD USE ONLY					
	110.9280.0100.0360.5000.0000					30,200.00
	* * ACCT TOTAL * *					30,200.00

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